

U. S. Figure Skating

Manager, Sports Science and Medicine

U.S. Figure Skating, the National Governing Body for the sport of figure skating, located in Colorado Springs, Colorado, is accepting applications for the position of Manager, Sports Science and Medicine. U. S. Figure Skating is a member of the United States Olympic Committee (USOC), and the International Skating Union (ISU).

Responsibilities Include: The Manager, Sports Science and Medicine is responsible for the completion of the tasks listed herein. Emphasis will be placed on the ability to work in a team environment, balance multiple projects and deadlines, accuracy, timeliness, flexibility and professionalism.

Qualifications: A qualified candidate must have strong organizational skills, excellent verbal and written communication skills, and possess a desire to serve U.S. Figure Skating and its constituents. A figure skating background or prior experience working directly with figure skaters is preferred. Successful candidates will have demonstrated ability to be resourceful, creative, and work both independently and as part of a team. The candidate must also have the ability to establish a rapport with individuals from all levels of the organization, should be detail oriented and should have the ability to multitask. A degree in a sports medicine or sports science field is required. A Master's Degree is preferred. Other allied health professionals will also be considered.

Classification: Exempt Employee

Reporting Requirement: Reports directly to the Senior Director, Athlete High Performance

Salary: Commensurate with experience

Application: Send resume, cover letter, and three references to:
mmoyer@usfigureskating.org no later than July 26, 2010
Please note that telephone calls will NOT be accepted
Review of resume and applications will begin immediately.
Applications will be accepted until the position is filled.

U.S. Figure Skating Manager, Sport Sciences and Medicine

Duties and responsibilities include, but are not limited to, the following:

- ◆ **Oversee the integration of sports medicine and science practices into the high performance program and, in part, the athlete development department**
 - Work with the Senior Director, Athlete High Performance on the content of and staff selection to team camps integrating sports science and medicine
 - Work with the Senior Director of Athlete High Performance to establish a comprehensive sports sciences and medicine program to present to the USOC for funding in the annual update and quad plan
 - Facilitate and coordinate sports science and medicine staff for athlete development programs
 - Maintain and further develop Competition Readiness Guidelines
 - Maintain and evaluate elite athlete performance planning profiles
 - Manage the S.T.A.R.S. program (athleticism identification and promotion program)
 - Maintain sports medicine and science sections of the U.S. figure Skating website for athletes, coaches and parents
 - Contribute to the following reports and documents including but not limited to:
 - Athlete High Performance Strategic Plan
 - U.S. Figure Skating Governing Council Report
 - Board of Director's Report
- ◆ **Create and provide injury prevention/rehabilitation education**
 - Facilitate and/or make presentations to athletes and coaches relating to injury prevention/rehabilitation
 - Facilitate articles for the U.S. Figure Skating web site and SKATING magazine
 - Conduct tests, survey athletes and provide data on injuries
- ◆ **Monitor elite athlete injuries**
 - Develop and maintain methods and statistics on injury and illness rates in competitive skaters
 - Develop and maintain elite athlete injury/medical management loops.
 - Review of ISP medical resources
 - Coordination of PPEs
 - Review skaters healthcare forms
 - On site visits, if needed
 - Implementation and follow up on return to play plans
- ◆ **Monitor and track elite athletes in the areas relating to sports science and medicine**
 - Facilitate access to performance and assessment services for elite skaters at their home training locations
 - Facilitate elite athlete testing that is designed to increase performance
 - Provide follow up with the staff, athletes and coaches on elite athlete testing
 - Competition and/or home site visits for the purposes of monitoring and tracking
- ◆ **Manage the anti-doping program and primary liaison to USADA/WADA**
 - Oversee the strategy and implementation of the anti-doping program
 - Regular communication with USADA and the ISU
 - Consult and educate ISP athletes on anti-doping policies and deadlines
 - Manage whereabouts and compliance with USADA and the ISU
 - Manage Therapeutic Use Exemption (T.U.E). forms
 - Presentations at team camps and seminars on anti-doping policies
- ◆ **Interface with USOC Sports Medicine**
 - Facilitate access to USOC performance and assessment services during OTC visits and

- camps
 - Communicate with the OTC staff on the content of the camps relating to sports science and medicine
- ◆ Liaison to team doctors and athletic trainers
 - Oversee the recruiting, training and selection of the Team USA medical volunteers
 - Maintain and update Medical Staff Handbook on the web site in order for traveling doctors to have access to information
- ◆ Staff liaison to the Sports Sciences and Medicine Committee
 - Develop and maintain the Sports Medicine and Science National Network to include:
 - Doctors
 - Physical Therapists
 - Athletic Trainers
 - Sports Psychologists
 - Biomechanists
 - Nutritionists
 - Other
 - Work with the Chair of the Sports Sciences and Medicine Committee to create clear paths for volunteers to become involved as team doctors/trainers and speakers for U.S. Figure Skating events and programs
 - Coordinate review and direction of the research program
 - Provide and/or coordinate reviews of sports medicine and sports science articles submitted for publication in SKATING magazine
 - Coordinate with the Sports Sciences and Medicine Committee along with the Director of Media and Public Relations to nominate candidates for the Excellence in Sports Sciences and Medicine Award
- ◆ Liaison to the PSA on the implementation of science-based coaching strategy
 - Develop and maintain science-based coaching education strategy
 - Facilitate and/or provide presentations for the PSA at the PSA Conference
 - Provide and/or coordinate articles for PS Magazine
 - Coordinate with the PSA on providing sports science and medicine presenters at PSA functions related to U.S. Figure Skating programs
 - Assist in creating curriculum relating to sports sciences and medicine for coaches education with the PSA