

AMERICAN CHIROPRACTIC BOARD OF SPORTS PHYSICIANS™
2012 CHIROPRACTIC SPORTS SCIENCES SYMPOSIUM
PORTLAND, OREGON
APRIL 27-29, 2012
MARRIOTT DOWNTOWN WATERFRONT HOTEL

TO: Exhibitor/Sponsor
FROM: American Chiropractic Board of Sports Physicians
DATE: July 25, 2011
SUBJECT: 2012 Chiropractic Sports Sciences Symposium – April 27-29, 2012

ANTICIPATED ATTENDANCE: 250 - 300 attendees

BOOTH INFORMATION: 10' x 10' space with a 6-foot draped table, backdrop, signage, 2 chairs and one trash can. You must exhibit within your allotted space. If more room is needed, then an additional charge will be incurred for an additional booth. Also included in the exhibit booth charge is one free conference registration and recognition of your company's sponsorship in onsite signage.

EXHIBITOR BOOTH CHARGE: \$550 per booth if postmarked by **March 15, 2012**
\$275 for an additional booth
\$50 additional for a PRIME location
\$100 additional if postmarked after 3/15/12

SET UP TIME: 6:00pm – 8:00pm Thursday, April 26, 2012 and/or
8:00am – 10:30am Friday, April 27, 2012

TEAR DOWN TIME: 11:00am – 1:00pm Sunday, April 29, 2012

Exhibit space and sponsorships will be limited this year and we expect them to go quickly, so it is important to return the attached Registration Form, Rules and Regulations Agreement Form and payment as early as possible. For more information, you can contact Jenny Schnell, ACBSP Symposium Coordinator at (712) 362-8860 or acbsp@myclearwave.net.

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VENDOR/SPONSOR REGISTRATION FORM

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____ Web-site _____

* The above information will be displayed in all on-site handouts and materials.

Products/Services to be displayed _____

The following individual is designated as the authorized representative in charge of the exhibitor space prior to and/or on-site and is to receive all official correspondence:

Contact Person (prior to Symposium) _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____ Web-site _____

Contact Person (on-site) 1) _____

Other on-site representatives (For name tags) 2) _____

3) _____

4) _____

103 SOUTH 6TH STREET
ESTHERVILLE, IA 51334-2360
PH (712) 362-8860 FX (712) 362-8609
EMAIL: ACBSP@MYCLEARWAVE.NET WEBSITE: WWW.ACBSP.COM
CONTACT JENNY SCHNELL, SYMPOSIUM COORDINATOR, WITH ANY QUESTIONS

EXHIBITOR FEES

- \$550 Exhibit Booth if postmarked by **March 15, 2012**
- \$275 Additional Booth
- \$50 PRIME Location – add \$50
- \$100 Additional Fee if postmarked after 3/15/12

\$_____ Total Cost

Do you need Electrical? ____ Yes ____ No If yes, please complete Electrical Form
**You will also be required to officially order electrical needs directly from the drayage company or hotel.

Other special needs or requests _____

Please enclose TOTAL REMITTANCE (no partial payments) to be an exhibitor before event.
Checks must be made payable to ACBSP and mailed with completed registration forms to ACBSP;
103 South 6th Street – Estherville, IA 51334 or fax completed registration forms with credit card
information to (712) 362-8609.

Method of Payment

Check Check Number _____

Visa or MasterCard # _____ Exp. Date _____

Cardholder's Name (please print) _____

Cardholder's Signature _____

Company Name _____

THE PREMIERE EVENT FOR THE LATEST IN CHIROPRACTIC TECHNIQUES, TECHNOLOGIES & ISSUES

HOTEL ROOM RESERVATIONS

The American Chiropractic Board of Sports Physicians has set up a room block at the Marriott Downtown Waterfront Hotel under the name *American Chiropractic Board of Sports Physicians*. **The cut-off date for the group discount is April 2, 2012.** For room reservations, call (503) 226-7600 and ask for the Reservations Department.

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EXHIBITOR RULES AND REGULATIONS AGREEMENT

(PLEASE COMPLETE AND RETURN WITH REGISTRATION FORM)

THERE WILL BE NO REFUNDS AFTER MARCH 30, 2012

SUBLEASING AND SHARING OF EXHIBIT SPACE IS NOT PERMITTED AND EXHIBITORS SHOULD CONFINE THEIR EXHIBIT ACTIVITIES TO THE SPACE FOR WHICH THEY HAVE CONTRACTED.

EXHIBITS MUST CONFORM TO THE FIRE, SAFETY AND HEALTH REGULATIONS OF THE CITY IN WHICH THIS CONFERENCE IS HELD, AND ALL MATERIALS USED IN THE EXHIBIT HALL, INCLUDING DECORATIONS/CONSTRUCTIONS MUST BE FLAME PROOF.

THE ACBSP WILL NOT ASSUME LIABILITY OR RESPONSIBILITY FOR DAMAGE, LOSS, OR INJURY TO AN EXHIBIT, EXHIBITOR OR REPRESENTATIVE CAUSED BY FIRE, THEFT, UTILITY MALFUNCTION AND ACCIDENT OR LABOR DISPUTE. AN EXHIBITOR IS LIABLE FOR ANY DAMAGE HIS EXHIBIT OR PERSONNEL CAUSES TO THE PROPERTY.

A LATE FEE OF \$100 WILL BE CHARGED AFTER THE DEADLINE OF MARCH 15, 2012.

WE AGREE TO THE PROVISIONS AND REGULATIONS FOR EXHIBITORS/VENDORS/SPONSORS AS OUTLINED IN THIS AGREEMENT FORM.

AGREEMENT AUTHORIZED BY _____
(SIGNATURE)

TITLE _____

DATE _____

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ELECTRICAL REQUIREMENTS

(IF NEEDED, PLEASE COMPLETE AND RETURN WITH REGISTRATION FORM)

Dear Exhibitors/Vendors/Sponsors:

Please list each electrical item that will be used at your exhibitor site along with the electrical requirements needed. Be advised that the amperage of each item used at your site is required. This form is to help us pick the location of your booth only. You will be sent further information on ordering electricity (if needed) after your registration has been received.

Exhibitor/Vendor/Sponsor Name _____

ITEMS	REQUIREMENT (AMPS)
1.	
2.	
3.	
4.	
5.	

AUTHORIZED SIGNATURE _____

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SPONSORSHIP OPPORTUNITIES

**\$5000 ELITE LEVEL – EXCLUSIVE FLASH DRIVE SPONSOR, OR
\$1250 ELITE LEVEL – SHARED FLASH DRIVE SPONSOR**

Sponsors Receive:

- A chance to have your company's logo and advertisement included on flash drives that will contain all symposium lecture notes for each attendee. Maximum of 400 MB for an Exclusive Sponsor and 100 MB for a Shared Sponsor, of ACBSP Board approved advertising space (must be submitted by your company by **March 15, 2012**).
- Limited to one Exclusive Sponsor or four Shared Sponsors (one from each vendor category – 1st come, 1st serve)
- Two free conference registrations
- Recognition of your company's sponsorship in onsite materials and signage
- One booth exhibit within the exhibit hall
- A company ad/description, with corporate logo, will be provided to attendees (must be submitted by your company by **March 15, 2012**)

\$2000 PLATINUM LEVEL – AWARD LUNCHEON HOST OR SPONSOR A SPEAKER

Sponsors Receive:

- A chance to welcome the attendees on behalf of your company at the Saturday Awards Luncheon or prior to the sponsored speaker's presentation. Five to ten-minute maximum presentation.
- Limited to three sponsoring companies for the Saturday Awards Luncheon
- Two free conference registrations
- Recognition of your company's sponsorship in onsite materials and signage
- One booth exhibit within the exhibit hall
- A company ad/description, with corporate logo, will be provided to attendees (must be submitted by your company by **March 15, 2012**)

\$1500 GOLD LEVEL – SATURDAY RECEPTION HOST

Sponsors receive:

- Sponsorship of the Saturday evening reception
- Two free conference registrations
- Exclusivity – only two sponsors will be accepted
- Recognition of your company's sponsorship in onsite materials and signage
- One booth exhibit within the exhibit hall
- A company ad/description, with corporate logo, will be provided to attendees (must be submitted by your company by **March 15, 2012**)

\$1000 SILVER LEVEL – CONTINENTAL BREAKFAST HOST

Sponsors receive:

- Sponsorship of the Saturday or Sunday continental breakfast
- Two free conference registrations
- Exclusivity – only two sponsors will be accepted per breakfast
- Recognition of your company's sponsorship in onsite materials and signage
- One booth exhibit within the exhibit hall
- A company ad/description, with corporate logo, will be provided to attendees (must be submitted by your company by **March 15, 2012**)

\$750 BRONZE LEVEL – BREAK HOST

Sponsors receive:

- Sponsorship of a Saturday or Sunday morning or afternoon break
- Exclusivity – only two sponsors will be accepted per break
- Two free conference registrations
- Recognition of your company's sponsorship in onsite materials and signage
- One booth exhibit within the exhibit hall
- A company ad/description, with corporate logo, will be provided to attendees (must be submitted by your company by **March 15, 2012**)

Please indicate the event(s) that you wish to sponsor. Sponsorship opportunities are reserved on a first-come, first-served basis.

- \$5000 Elite Level – *Exclusive Flash Drive Sponsor*
 \$1250 Elite Level - *Shared Flash Drive Sponsor*
- \$2000 Platinum Level – *Awards Luncheon Host or Sponsor a Speaker*
- \$1,500 Gold Level – *Saturday Reception Host*
- \$1000 Silver Level – *Continental Breakfast Host*
- \$750 Bronze Level – *Break Host*

Please enclose TOTAL REMITTANCE (no partial payments) for Sponsorship before event. Checks must be made payable to ACBSP and mailed with completed registration forms to ACBSP; 103 South 6th Street – Estherville, IA 51334 or fax completed registration forms with credit card information to (712) 362-8609.

Method of Payment

Check Check Number _____

Visa or MasterCard # _____ Exp. Date _____

Cardholder's/Company Name (please print) _____

Cardholder's Signature _____